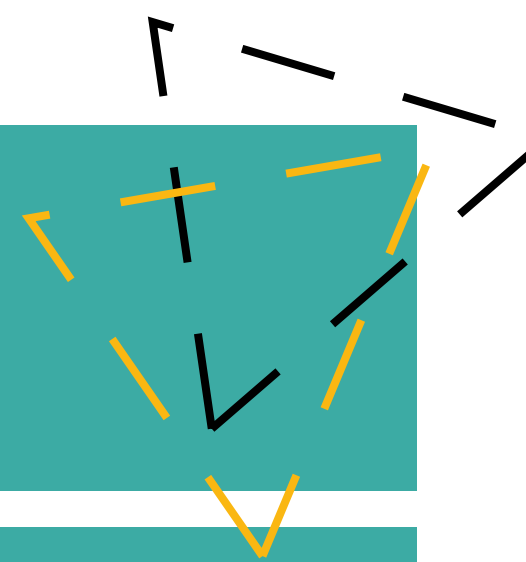# SCHOLARSHIP GUIDANCE

SCHOLARSHIP DETAILS

Name of Scholarship	The Norman Fraser Design Trust Scholarship 23/24
Decision Making Panel *Decision panel members may access your student record and utilise their knowledge of your academic performance as part of the decision-making process.*	Representatives from: Norman Fraser Design Trust

SCHOLARSHIP BACKGROUND AND INFORMATION

The Norman Fraser Design Trust will award three Scholarships of £1,000 to 4th year full time students at Abertay University studying:

- **BEng/MEng (Hons) Civil and Environmental Engineering.**
- **BA (Hons) Games Design and Production**
- **BSc (Hons) Computer Games Application Design**
- **BSc Computer Games Technology**
- **BSc (Hons) Computing**

The scholarship is designed to alleviate financial hardship to students from areas of multiple deprivation, however students who are academically bright and driven with ambition to work in the civil engineering sector will also be considered. Students must demonstrate in their application why they have chosen to study a civil engineering degree and how they will benefit from the scholarship. The final decision will take in account of the student's motivational, academic, and financial circumstances.

Applications from student's resident in areas of multiple deprivation in Tayside will be prioritised.

ELIGIBILITY CRITERIA

To be considered for this scholarship students must meet **all** the following criteria. The student must be:

- Commencing year 4 of either of the above listed courses at Abertay University in September 2023.
- Able to demonstrate a financial need for support in the application form.
- Able to demonstrate why they have chosen to study their degree of choice and why they want to work in their chosen industry.
- Be resident within the Tayside area (Areas include Dundee, Angus, Fife, Perth & Kinross)
- Willing to meet the award conditions set out below.

WHAT KIND OF FUNDING IS AVAILABLE?

Successful applicants will receive an award of £1000 paid over 2 instalments in the 2023/24 academic year as follows.

First instalment: TBC December 2023 - £500
Second instalment: TBC March 2024 - £500

AWARD CONDITIONS

Applicants must be willing and able to meet all of the following award conditions if successful:

1.	*To write a Thank You letter addressed to the Award Donor within 4 weeks of accepting the award, submit the letter to advisory@abertay.ac.uk*
2.	*To submit a short report about your experience undertaking your chosen opportunity by April 2024*
3.	*To give permission for elements of your report/Thank You letter to be quoted for promotional materials*
4.	*To meet with the Donor at the Donors request*
5.	*To take part in promotional activity relating to this Award*

HOW CAN I APPLY?

Completed applications and evidence should be submitted to the Advisory Service through the live form available on Connect, accessible with your student account.

Applications must be submitted with the **supporting evidence** detailed below.

If you have any difficulties with your application or are unable to access the application, please contact advisory at advisory@abertay.ac.uk

EVIDENCE AND DEADLINE

Closing date: Monday 16th October 2023

The following evidence must be submitted to support your application.

An Academic Reference (i.e., from a Lecturer or Tutor) This must be a written/typed letter of support from your chosen referee and must be submitted by **you** along with your application. References should ideally be on headed paper or sent from a university or College staff email account.	☐
Your Student Funding Award Letter (**one** of the following) ☐ SAAS Award Letter (available in your online SAAS Account) ☐ Student Finance Award Letter (all pages – usually available in your online Student Finance Account) ☐ Other Sponsorship Award letter	☐

APPLICATION QUERIES AND ASSISTANCE

Staff in the Advisory Service can offer support and guidance with the application process including:

- Feedback on the first draft of your personal statement by email or at a drop In
- Application checking face to face at a Drop In
- Advice on where to look for opportunities.
- Eligibility queries for awards that we administer.
- Evidence queries

*Please make contact at **least 4 weeks before the application deadline** to ensure that there is adequate time for a member of staff to look at your email and for you to make alterations based on the feedback provided.*
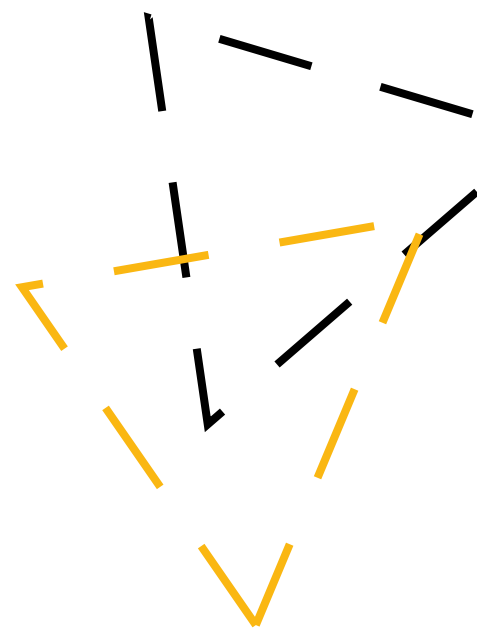
See our '**Scholarships and Bursaries Application Guide'** for advice on how to make a strong application:
https://intranet.abertay.ac.uk/support/student-services/advisory/funding/scholarships-and-trusts/

To check the available **drop-in times,** use the link below or call SEZ on 01382 308833:
https://abertayconnectservices.abertay.ac.uk/home.html

Email queries may be sent to advisory@abertay.ac.uk however please allow time for a response and consider other means of contact in the first instance if your query is time sensitive.

WHAT HAPPENS NEXT?

All applicants will be notified of the outcome of their application by email at the earliest opportunity.

Students are responsible for making sure their application forms are complete and that the supporting evidence meets the application criteria. **Incomplete applications will not be considered.**

The Advisory Service
Student Services | Bernard King Library | Abertay University
Bell Street | Dundee | DD1 1HG

E: advisory@abertay.ac.uk
T: 01382 308833 (SEZ Helpdesk)