



**Abertay
University**

Audit & Risk Committee External Member Applicant Information Pack

Governance Office
Abertay University
governance@abertay.ac.uk
www.abertay.ac.uk

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The Role

We are looking for two individuals with a mixture of skills to join the University's Audit & Risk Committee as external members. Appointment to the Committee will offer successful candidates an opportunity to contribute to the effective governance of a modern, pioneering and ambitious Scottish Higher Education Institution based in Dundee.

We are particularly interested in candidates with experience in one or more of the following areas:

- Audit and financial control
- Corporate governance issues
- Risk management
- Strategic finance

A professional qualification is not a pre-requisite but would be an advantage.

Audit & Risk Committee

The role of the Audit & Risk Committee is to provide the Abertay University Court with such advice as it considers appropriate on matters relating to audit and internal control to assist Court in ensuring the proper discharge of its responsibilities for proper financial management, for the effectiveness of the internal control and management systems, for the safeguarding of the assets of the University and public funds, for the economy, efficiency and effectiveness of the University's activities, and in regard to risk management and corporate governance and the conduct of the University's operation.

For more information on the Audit & Risk Committee, please visit the [University's website](#).

Equality, Diversity and Inclusion

The University is committed to equality and diversity, and we are particularly keen to receive applications from those that are currently under-represented - women; people who are disabled; and people from ethnic minorities.

Terms of Appointment

Expenses

The role is not remunerated, but individuals are entitled to all travelling and incidental expenses (including, for example, childcare costs) incurred in the course of University business.

The Audit & Risk Committee meetings are conducted in a hybrid manner, therefore external members are able to join online via Microsoft Teams if they wish to do so.

Period of Appointment

The appointment is for two years with the possibility of a further two-year period of office. Appointed candidates will also be welcome to apply for full membership of the University Court whenever vacancies arise.

Time Commitment

The Committee meet a minimum of four times per year with each meeting scheduled for 3 hours. The Audit & Risk Committee dates for 2023-24 are:

7 November 2023; 30 January 2024; 26 March 2024; and 28 May 2024.

Successful candidates may also be invited to participate in related University events or meetings.

Management & Governance

The University Court is the Governing Body of the University and its powers are set out in the University's constitutional document, which is "[The Abertay University \(Scotland\) Order of Council 2019](#)". Further information on the roles within University Court is available in the [Court Documents](#) section of our webpages.

The University Court is responsible for effective governance of the institution and agrees the strategic plan and budgets. The Principal and the Senior Management Team are responsible for delivering the strategic objectives and managing the University's finances.

For more information on the management structure of the University, please visit the [University's website](#).

Abertay University

[Abertay University](#) has a strong and evolutionary tradition of preparing students for the industries and jobs of the modern world. Abertay has made its mark with high-quality, well-directed teaching and research which, in turn, provides a stimulating and enriching experience for our students. Its student population is currently around 4,000.

With roots going back to 1888, Abertay has always responded to the needs of industry, supplying a pipeline of graduate talent to work, lead and innovate across a wide range of sectors. We also work closely with industry, supporting local and national companies to innovate and grow through a range of practical research collaborations.

In 2022, we opened the Abertay cyberQuarter, our new hub for cybersecurity research, innovation, and industry growth, jointly funded by the University and the UK and Scottish governments through the Tay Cities Region Deal. The Abertay cyberQuarter builds on Abertay's reputation as a UK leader in cybersecurity education and provides a new model for supporting the rapidly growing cyber sector in a facility that is the first of its kind in the country.

Having forged a reputation as one of the UK's leading tech universities, we are best known for our expertise in video games education and our degrees in this field have been ranked in the top 20 in the world and number one in Europe for the last seven consecutive years by the prestigious Princeton Review.

From Mental Health Nursing to Civil Engineering, and Criminology to Ethical Hacking, our three academic schools offer programmes that prepare our students for employment and, in most cases, offer real-world work experience alongside their studies. Our Bell Street Ventures Student Enterprise Centre is supported by Santander Universities and provides a supportive environment for our students to undertake enterprise and innovative first-stage commercial activity.

We pride ourselves on offering an inclusive, friendly and welcoming environment for our students and staff alongside first-rate teaching and excellent student experience.



We're proud to be the 2021 Sunday Times University of the Year for Teaching Quality, and to be a National Centre for Excellence for both video games and cybersecurity education. We are Athena Swan Bronze Award holders, recognising the university's achievements in respect of gender equality. We were the first University in Scotland to be awarded a Race Equality Charter Bronze Award for our ongoing commitment and active steps to improving race equality for our staff and students, and we have held this since 2017.

Our Strategic Plan

Our current strategic plan for 2020-2025 includes a focus on digital, building on our expertise in computer games, cyber security and computer science in order to put digital technology at the heart of all that we do. Over the last year we have also launched our International and Partnerships Strategy, Civic Engagement Strategy, Sustainable Development Strategy, and Estates Strategy.

Further information on the [Strategic plan](#) is available on our webpages.



Application Process

The closing date for applications is **12:00 on Monday 4 September 2023**

To apply, please submit a comprehensive CV along with covering letter setting out your interest in the role and relevant experience to governance@abertay.ac.uk

Interviews

The Governance & Nominations Committee will review applications and invite shortlisted applicants for a short interview in mid-late September.

Further Information

For a confidential discussion about the role, please contact Caroline Summers (Vice-Principal (Strategy & Governance) and University Secretary) by emailing c.summers@abertay.ac.uk



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