



SCHOLARSHIP GUIDANCE NOTES

SCHOLARSHIP DETAILS

Name of Scholarship	Thorntons Law Scholarship
Decision Making Panel	A representative from : Dundee Business School A representative from : Student Services Team

SCHOLARSHIP BACKGROUND AND INFORMATION

The Thorntons Law Scholarship will be awarded to one 3rd or 4th year student on the LLB (Hons) Law degree at Abertay.

Students who have overcome challenging circumstances to attend university, are from a low-income background, and/or have caring responsibilities will benefit from the scholarship. However, the student who can demonstrate within their application how the scholarship can benefit them and has ambitions to work in Law after they graduate will receive the scholarship.

History of Thorntons

Thorntons can trace its roots back to 1857 when Sir Thomas Thornton began a legal practice in Dundee. Through the generations, Thorntons has grown to become one of Scotland’s largest and most successful full service firms with offices across the east of Scotland. Thorntons are passionate about supporting communities and have worked with Abertay University for many years. They have supported Abertay through prizes, work placements, and by being involved in Dundee Business School events.

ELIGIBILITY CRITERIA

To be considered for this scholarship students must meet **all** of the following criteria:

- Be commencing year 3 or 4 of the LLB (Hons) Law degree in September 2019
- Be able to demonstrate a financial need for support in your application
- Be able to demonstrate an ambition to work in Law
- Be willing to meet with a representative from Thorntons and/or write a letter of thanks for the scholarship if successful
- Be willing to take part in publicity materials for the scholarship if successful.

WHAT KIND OF FUNDING IS AVAILABLE?

A £1,875 scholarship will be awarded to one successful applicant. The award will be paid in three instalments.

Students will also receive free careers advice from Thorntons Law LLP in the year as part of the scholarship package.

First instalment: 30 November 2019 - £625

Second instalment: 31 January 2020- £625

Third instalment: 30 April 2020 -£625

AWARD CONDITIONS

Applicants must be willing and able to meet the following award conditions if successful:

1. <i>To submit a short report about your experience undertaking your chosen opportunity by 1st March 2020. Please email report to Nazhat Ahmed, Development Officer – n.ahmed@abertay.ac.uk</i>
2. <i>To write a Thank You letter addressed to the Award Donor</i>
3. <i>To give permission for elements of your report and Thank You letter to be quoted for promotional materials</i>
4. <i>To meet with the Donor at the Donors request</i>
5. <i>To take part in promotional activity relating to this Award</i>
6. <i>To take part in a careers advice session with a Thorntons representative.</i>

APPLICATION DEADLINES

Applications must be submitted by the deadline with all applicable evidence as outlines within the application form. Incomplete applications will not be considered.

Evidence to be attached:

- Your Student Funding Letter of Award
 - SAAS Award Letter (available in your online SAAS account)
 - Student Finance Award Letter (available in your online account)
 - Other Sponsor Letter(if applicable)

Deadline: Monday 30th September 2019

HOW CAN I APPLY?

Applications may be downloaded and completed on a device or printed and completed by hand. A typed signature may be accepted where the application has been completed electronically.

Applications must be submitted with the **supporting evidence** detailed in the application form.

APPLICATION SUBMISSION

Completed applications and evidence should be submitted to **the Advisory Service by email** from your student or university registered personal email address

Email Address: advisory@abertay.ac.uk

You will receive an automated response to confirm your email has been received. Please take this as confirmation of receipt. Applications will not be accepted from 3rd party email addresses.

Should you experience any difficulties scanning your application or evidence please contact SEZ for support.

APPLICATION QUERIES AND ASSISTANCE

Staff in the Advisory Service can offer support and guidance with the application process including:

- Feedback on the first draft of your personal statement by email or at a Drop In
- Application checking face to face at a Drop In
- Advice on where to look for opportunities
- Eligibility queries for awards that we administer
- Evidence queries

*Please make contact at **least 4 weeks before the application deadline** to ensure that there is adequate time for a member of staff to look at your email and for you to make alterations based on the feedback provided.*

See our '**Scholarships and Bursaries Application Guide**' for advice on how to make a strong application:

<https://intranet.abertay.ac.uk/support/student-services/advisory/funding/scholarships-and-trusts/>

To check available **drop in** times or to make an **appointment** with a Student Advisor visit:

<https://abertayconnectservices.abertay.ac.uk/home.html>

Email queries may be sent to advisory@abertay.ac.uk however please allow time for a response and consider other means of contact in the first instance if your query is time sensitive.

WHAT HAPPENS NEXT?

All applicants will be notified of the outcome of their application by email at the earliest opportunity and usually within 2 months of the deadline unless otherwise stated.

Students are responsible for making sure their application forms are complete and that the supporting evidence meets the application criteria. **Incomplete applications will not be considered.**

The Advisory Service

Student Services | Bernard King Library | Abertay University
Bell Street | Dundee | DD1 1HG

E: advisory@abertay.ac.uk

T: 01382 308833 (SEZ Helpdesk)

